

**A-Read the following text, then do the tasks below:**

E-government means everything from online government services to exchange of information and services electronically with citizens, businesses, and other bodies of the government. Traditionally, e-government has been considered as the use of Information and Communication Technology (ICT) for improving the effectiveness of government agencies and providing government services online. Nowadays, the framework of e-government has been evolving to include the use of ICT by government for conducting a wide range of interactions with citizens and businesses as well as open government data and the use of ICT to enable novelty all over the country. The essential principle of e-government is to improve the internal mechanisms of the public sector. This can be done to reduce financial costs and transaction times, integrate work flows and processes and enable effective resource applications across the various public sector agencies aiming for workable solutions. Through innovation and e-government, governments around the world can be more efficient as they provide better services and respond to the demands of their citizens by transparency and liability. They can be more comprehensive and restore the trust of citizens in their governments. Recently, Syria has adopted this new technology to facilitate public services for its citizens. This requires links to governmental organizations that supply services and information such as governmental documents, fees, etc. electronically.

**1- Information technology can .....the effectiveness of government bodies.**

a- reduce b- decrease c- make better d- make worse

**2- Financial costs and transaction times will be .....by applying e-government.**

a- increased b- reduced c- made more d- raised

**3- The .....principle of e-government is to improve the internal mechanisms of the public sector.**

a- minor b- major c- unimportant d- secondary

**4- By E- government, governments can be more comprehensive and .....the trust of their citizens.**

a- lose b- regain c- ignore d- neglect

**5- A very small burning piece of material means:**

a- spark b- aviation c- hinder d- agents

**6- People or things that do an action means:**

a- equivalent b- aviation c- hinder d- agents

**Read the following text, then do the tasks below :**

E-learning is the use of networked information and communication technology in teaching and learning. It combines all educational activities that are carried out by individuals or groups working online or offline, and on networked or separate computers and other electronic devices. E-learning is highly interactive and relies heavily upon graphics, video, and audio. However, there are often simulations to support in learning achievement, which could include 3D components. The importance of e-learning lies in the fact that the students need to be busy with what they are doing to improve learning outcomes. E-learning enables students to become thinkers, learners and risk takers in a protected environment, so they need not rely on the teachers, as they can be independent. Learning can happen anywhere, anytime and anyhow. E-learning is best suited for everyone especially at weekends or evenings. Besides, content of lessons can be accessed at an unlimited number of times: at the time of revision and when preparing for an exam. To sum-up, e-learning provides the students with the ability to fit learning around their lifestyles, effectively allowing even the busiest person to promote a career and gain new qualifications. Some of the most important developments in education have happened since the launch of the Internet. Nowadays learners are well acquainted with the use of smart phones, messaging and using the Internet so contributing in and running an online course has become a simple affair.

**7- E-learning allows students to have direct interaction.**

a. True	b. False
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**8- E-learning is the use of networked information only online.**

a. True	b. False
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**9- Content of lessons can be accessed at a limited number of times.**

a. True	b. False
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**10- One disadvantage of e-learning is that it needs more time and can be applied in one place.**

a. True	b. False
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**11- Internet is one of the most important developments in education**

a. True	b. False
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**12- Running an online course has become difficult.**

a. True	b. False
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**Use of English:****Choose the correct answer:**

13-My brother picked me..... home while he was returning from work.

a-on      b-off      c-up      d-out

14-We .....the tree and there was a humming bird on the top branch.

a-looked up      b- got out      c-took off      d- came back

15-Eating too much chocolate leads to .....a lot of weight.

a-putting on      b- getting out      c- looking up      d- taking off

16-The author .....his new novel out last month.

a-picked      b- got      c- put      d- came

17-My father deprived me from going out because I ..... him angrily.

a-got out      b- picked up      c- came back      d- took off

18-Why is the towel on the floor? Please.....

a-get it out      b- look it up      c- take it off      d-pick it up

19-Hardly .....when there was a disturbance in the audience.

a-had started the play      b- had the play started      c-the play had started      d- the play started

20-Not only ..... English, he speaks French.

a-he does speak      b-does he speak      c-does he speak      d- he speaks does

21-Seldom..... my work so early.

a-I do leave      b-I leave do      c-do I leave      d- I leave

22-Hardly..... about the situation.

a-did he understand      b-he did understand      c-did he understood      d-he understood

23-Not only..... new products, but he also did experiments.

a-did he make      b-he makes did      c-he makes      d-he did make

24-There..... to start a new job in a bank.

a. goes she      b. she goes      c. went she      d. she went

25- Here .....on time to the party.

a- my friend comes      b-my friend come      c- comes my friend      d- come my friend

26-Dad, can I go out tonight? (Refuse permission)

a-I'm afraid that's not possible.

b- It's okay, you can go.

c- No, you can't go.

d. Ok. You are free to go.

27-Would it be possible for me to have a few more minutes to review before the quiz? (Give permission)

a-No problem.

b-No it's not possible.

c- I am afraid you can't.

d- Sorry you can't.

**A- Ask about the underlined word in each sentence :**

.....?

28. We need to see Mr. Jackson and his team.

.....?

29.The meeting will be next week.

.....?

30. I've just got a fax from Mr. Ramos.

.....?

31. We're waiting for someone to come and fix the machine

**Find the mistakes in the following and correct them**

32-She told me that she doesn't like coffee.

A                      b                      c                      d

33-They said that they helped there neighbors.

A                      b                      c                      d

34- If you studied hard, you will success your exams.

A                      b                      c                      d

35- while we were working, they came to visit us.

A                      b                      c                      d

36- I wish she will not waste her time on computer

A                      b                      c

games.

d

37- He said that he likes playing volleyball at school.

A                      b                      c                      d

*When it is scary to jump, that is exactly when you jump, otherwise you end up staying in the same place your whole life.*